



Integrity, Value and Service for National Security
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CURRENT JOB OPENINGS (CONUS)

Position:	ADJUDICATOR/SECURITY	Status:	On going 11/30/2009
Location:	Arlington, VA	Type:	Existing
Summary: Selected candidate will perform adjudication on Personnel Security Cases for a government client for NAC, SSBI, PR's, and SAP/SCI access, based in Arlington, VA.			
Description: Candidate will review personnel security investigation cases and provide reports recommending security clearance award/denial. Maintain personnel security investigation files.			
Requirements: Must have BA or BS, active TS/SCI, with a min. 1 to 2 years of related experience adjudicating cases for the government; or 3 to 5 years of experience in the personnel security field. DSS/DNI Adjudicator course highly sought after. Prior experience with the US Air Force and the Air Force Central Adjudication Facility highly sought after.			

Position	AIRPORT SECURITY SCREENERS/LEAD SCREENERS	Status:	Ongoing 11/30/2009
Location:	Santa Rosa, CA Glasgow, Glendive, Havre, Lewistown, Milles City, Sidney, & Wolf Point, MT. (PM- Bill Scott)	Type:	Existing * Ongoing
Summary: Seeking current certified TSA Baggage/Security Screeners.			
Description: Provide security & protection of air traveling public; identifying dangerous objects in/on baggage, cargo, passengers; preventing their transport into secured areas. Perform various tasks such as: wandng, pat down searches, operation of x-ray machines, lifting & screening baggage, ticket review using electronic & imaging equipment.			
Requirements: Must have active/current TSA Security certification , High School Diploma, GED or Equivalent, or 1-2 years of security or aviation screening experience - English Proficiency - Pre-employment medical evaluation - Pass a background/credit check. Must be able to lift & carry 70 lbs, stand up to 3 hrs, & willing to work various shifts. Selected applicants to be subject to a government security investigation. Local Candidates only, please.			

Position	Adversary Air Threat Analyst-Intelligence Analyst	Status:	On-Going 11/30/2009
Location:	Nellis AFB, NV (PM-Diann L.)	Type:	Existing
Summary: Provide Subject Matter Expertise in foreign Air Forces.			
<p>Description: Provide subject matter expertise (SME) in foreign air forces. Develop, evaluate and coordinate current long-range intelligence threat assessments of capabilities, tactics, training, employment and production of foreign air forces, their aircraft, associated armament and weapons systems and force structure. Research all source intelligence products to maintain SME; Maintain on-going communications with national-level intelligence agencies, DoD scientific and technical intelligence centers, and other service intelligence agencies. Review scientific and technical documents. Participate in and contribute to complex Intelligence Community (IC) analytical efforts/.</p> <p>Prepare weekly adversary air forces related products (text summary and PowerPoint) Write Tactical Intelligence Bulletins on adversary air topics quarterly. Present briefings on worldwide Air Force developments up to 4 times per month Travel to air shows and trade shows Review, critique and draft initial or updated language for training and tactics development support. Specifically AFTTP 3-1, Threat Guide, Chapters 16 and 18.</p> <p>Requirements: Experience in Air Forces foreign affair systems and 6 years of above experience with DOD intelligence analyst experience is acceptable in lieu of BS. Must have active TS/SCI and knowledgeable in all aspects of potential adversary employment of airpower, to include specific foreign aircraft, weapons, command and control, doctrine, tactics, techniques and procedures. Proficient in Microsoft Office, classified Intel systems (SIPRNET & JWICS), STE/STE Experience with operational flying units. An understanding of adversary fighter tactics, aircraft, weapons employment, emerging aircraft weapons systems and air to air engagements.</p>			

Position	COUNTERINTELLIGENCE II (CI)	Status:	Ongoing 11/30/2009
Location:	Washington, DC (PM-Mike S.)	Type:	Existing * Ongoing
<p>Basic Function: Provide specialized intelligence support, threat analysis, and production support</p> <p>Responsibilities:</p> <ol style="list-style-type: none"> 1. Access and performs research on designated automated intelligence databases for the purpose of identifying information of interest for ICE intelligence programs. 2. Will be responsible for downloading identified intelligence information to appropriate medium as required. 3. <i>Will be responsible for editing downloaded intelligence information into formats tailored for classified ICE intelligence briefings.</i> 4. Assist as directed in ICE Intel trainings and briefings. 5. Will assist in the development of ICE/OPR documents, summaries, reports, presentations, and other designated ICE Intel products in the support of intelligence and counterintelligence programs. 6. Will assist in the presentation of briefings to key personnel as directed by the ICE/OPR/SMU/Counterintelligence Program. 7. Assist as directed, in the conduct of investigations into reports of theft, loss, damage, or intrusion into sensitive ICE operational facilities. 8. Draft and complete documentation accurately. Acceptance of this documentation must be accomplished with no more than one revision review for acceptance by ICE. <p>Skills: Requires subject matter expertise and hands on experiences establishing and implementing complex government intelligence programs and policies. Requires solid writing and communication skills.</p>			

Position	SPECIAL SECURITY OFFICER/REP(SSO)/Access Control Officer	Status:	Open 11/30/2009
Location:	Washington DC	Type:	Existing
<p>Summary: Provide personal security investigation, administration, lead administrative support staffs of a physical facility of projects.</p> <p>Description: Qualified candidates must have BA/BS, Active TS/SCI, and experience in special security office support including personnel Security, escorting, access control, document control, daily oversight of data entry, mail receiving and a customer service function (phone/email inquiries that require a professional and timely response) and other duties may assign as needed. Candidate must have knowledge of the Personal Security Investigation process and be familiar with the forms associated with this process. Ability to track performance metrics, prepare and present briefings to senior level personnel, as well as the ability to improve performance through team building, identifying areas of poor performance and recommending corrective actions.</p>			

Position:	INTELLIGENCE ANALYST-All Source	Status:	Open 11/30/2009
Location:	Arlington, VA (PM-Todd A.)	Type:	Existing * Ongoing
Summary: Provide support for classified & unclassified workstations & networks in a compartmented area.			
Description: Qualified candidate has experience & enjoys intelligence research, especially regarding foreign technology research and development. The research is conducted on JWICS, SIPRNET and open source, in support of the monthly SAPOC Meeting. The meetings are routine in scheduling but never in topic. The position includes some writing, in support of SAPOC Meeting and RFI response development. The position also includes preparing overseas travel briefings on FISS and terrorism threat, and presenting a desk-side brief to a variety of customers.			
Requirements: Candidates must have a BS and minimum 5 years of relevant experience or no degree and 6 years related experience, or a combination of education and experience that would normally be obtained through relative experience. The candidate shall have the capability and demonstrated successful experience in performing intelligence analysis activities. This includes determining essential elements of information, and conducting activities to detect, identify, assess, exploit, and counter or neutralize hostile intelligence collection, sabotage, and terrorist activities. Qualifying, relevant experience includes demonstrated recent experience in performing such functions on a contract or in an organization that provides such support to a federal entity or private corporation in a classified environment. Must possess a TS/SCI clearance. Also desirable is experience with support to Special Access Program Protection Planning, or intelligence support to Scientific and Technology programs or Research and Development programs.			

Position	GENERAL CLERK I	Status:	Open 11/30/2009
Location:	Los Angeles, CA (PM-Diann Latham)	Type:	Existing
Summary: Provide clerical filing support. Maintain, move, and store files and documents. Responsible for organizing huge volume of files into new filing system.			
Description:			
<ol style="list-style-type: none"> 1. Receive and charge out administrative files 2. Shelve and maintain Files 3. Pull files from the shelf for court hearings 4. Hand carry, pickup, and deliver files between buildings and locations as required 5. Interfile documents into corresponding A-files in the file room 6. Participate in file audits at least twice annually 7. Perform other file room duties as directed 8. Capture, record and report specific performance metrics 9. Must be able to lift moderately heavy boxes and climb a step stool 			
Requirements: At least 2 years of filing experience. High School Diploma.			

Position: **PHYSICAL SECURITY REPRESENTATIVE** **Status:** **Open 11/30/2009**
Location: **Various Locations (DC) (Mike S)** **Type:** **Existing * Ongoing**

Basic Function:

Conduct research and collect information to assist in the drafting of ICE physical security policy and procedure documents.

Responsibilities:

1. Maintain physical security reference materials.
2. Assist as directed, in the conduct of investigations into reports of theft, loss, damage, or intrusion into sensitive ICE operational facilities.
3. Draft and complete documentation accurately. Acceptance of this documentation must be accomplished with no more than one revision review for acceptance by ICE.
4. Develop, monitor, and maintain headquarters and field access cards, badging and credentials for numerous ICE personnel.
5. Assists in the coordination of facility incidents that may affect physical, cyber or biological security and is accountable for bringing these to the attention of decision makers promptly.
6. Establishes written operating procedures tailored to the specific security levels at different locations.
7. Establishes, develops, maintains and updates criteria for identifying and analyzing trends in security violations and other lapses in security in achieving security objectives and goals.
8. Analyzes the applicability of guidelines to specific circumstances and proposes written policy or procedural changes designed to improve the effectiveness or efficiency of security controls.

Skills:

Requires subject matter expertise and hands on experiences establishing and implementing complex government security programs and policies. Requires solid writing and communication skills.

Education/Training: An Associate's Degree or equivalent combination of formal education, experience, professional training and certifications.

Experience: *Minimum of three years experience within physical security.*

Position: SAP PROGRAM SECURITY REPRESENTATIVE (PSR)	Status: Open 11/30/2009
Location: Various Locations (VA, DC, MD, FL, TX, CO)	Type: Existing * HOT*
<p>Summary: Demonstrate technical competence, excellent oral and written communication skills, and the interpersonal/people skills necessary to determine and implement the proper and effective security policy and procedure for the protection of classified information at the program level for collateral, SAP, or SCI efforts. Qualifying, relevant experience includes demonstrated recent experience in successfully performing as a program security representative (or similar title) for one or more programs on a contract or in an organization that provides security support to a federal entity or private corporation in a classified environment.</p> <p>Description: Provide embedded program security support with personnel referred to as Program Security Representatives (PSR) who works closely with the government Program Security Officers (PSO). PSR shall assist the PSOs and technical office Program Managers and program staff in determining, interpreting, and applying security requirements applicable to their assigned programs. The PSR shall use initiative and innovation to apply program security requirements in such a manner that the mission of the programs can be accomplished in a cost effective, schedule compliant manner with minimum risk to information, personnel, and business continuity. The PSR shall assist the programs in identifying and managing the risks associated with the programs. Duties include but are not limited to:</p> <ul style="list-style-type: none"> - Determining and applying appropriate security requirements and tasks relative to the specific technology programs to be protected; - Establishing and sustaining personnel access, document control, and other databases applicable to the specific PSR area (SAP, Collateral, or SCI); - Providing courier services; - Coordinating program activities with other agencies; - Planning, coordinating, and managing security support for test activities, transportation of equipment and material, and off-site facilities; - Planning and managing billet programs; - Developing Security Classification Guides (SCG); - Assisting in determining program access requirements and processing personnel for access; - Planning, coordinating, providing, and managing security support for meetings; - Preparing for and processing accreditations for facilities and AIS; - Supporting all aspects of intelligence tasking; and, - Developing and reviewing Security Protection Plans to assure compliance with security requirements. <p>Requirements: Must have active TS/SCI, with 6-8 years of related experience such as SAP, SCIF, SCI, and collateral. BS in Administration of Justice, Business Administration or related field, and 4 years of related experience, or no degree and 6 years of related experience.</p>	

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